

COW CREEK GROUNDWATER CONSERVATION DISTRICT

Draft 2010 - 2011 Operating Budget

REVENUE

**2010 - 2011
Estimates**

Tax Collected	\$189,077
Tax Certificates	\$1,000
Monthly Production Fees	\$33,000
New Well Application/Drilling Fees*	\$25,000
New Well Operating Permit Applications	\$5,000
Past Due Annual Well Fees	\$25,000
Penalty Fees(Enforcement / Lates)	\$2,500
Interest Income	\$2,000
Copies	\$100
Total Revenue	\$282,677

EXPENSES

	2010-2011	
	Budget	% TTL
SALARIES & BENEFITS*		
General Manager	\$49,393	17.97%
Office Manager	\$39,489	14.37%
Groundwater Technician	\$37,500	13.64%
Total Payroll Increase Amount	\$0	0.00%
Social Security/Medicare	\$9,668	3.52%
Retirement	\$8,240	3.00%
Employee Health, Dental, Vision	\$25,041	9.11%
Employee Life	\$337	0.12%
COBRA Admin Charge	\$29	0.01%
Subtotal	\$169,697	61.73%

INSURANCE*

General Liability	\$642	0.23%
Dishonesty Bond	\$200	0.07%
Employee Crime	\$100	0.04%
Auto/PD	\$715	0.26%
Unemployment	\$297	0.11%
Business Property coverage	\$110	0.04%
Errors and Omissions	\$748	0.27%
Contingency (Workers Comp)	\$755	0.27%
Subtotal	\$3,567	1.30%

ADMINISTRATIVE EXPENSES

Elections	\$9,000	3.27%
Public Notice	\$1,000	0.36%
Copies of Records	\$50	0.02%
Website	\$500	0.18%
Collections	\$9,951.40	3.62%
Appraisals	\$2,550	0.93%
Legal	\$15,000	5.46%
Accounting Services	\$4,200	1.53%
Audit Fees	\$2,500	0.91%
Lic./Dues/Subscptns	\$250	0.09%
TAGD Membership/other	\$1,000	0.36%
Travel	\$200	0.07%
Training	\$500	0.18%
Education/Outreach/Awareness	\$2,000	0.73%
Subtotal	\$48,701	17.72%

OFFICE EXPENSES

Office Rent	\$14,515	9.00%
Office Phone/Fax/Long Distance/ISP - GVTC	\$2,000	0.73%
ISP	\$500	0.18%
Cell Phone - Sprint	\$2,000	0.73%
Office Equipment (Copy rental)	\$3,000	1.09%
Software	\$1,000	0.36%
Hardware	\$2,000	0.73%
Office Furniture/Fixtures	\$250	0.09%
Office Supplies	\$750	0.27%
Postage	\$500	0.18%
Subtotal	\$26,515	9.65%

AQUIFER RESEARCH

Water Quality	\$2,000	0.73%
Equipment Repair & Replacement	\$2,000	0.73%
Field Equipment	\$1,000	0.36%
GMA Planning	\$1,000	0.36%
Aquifer Research - Other*	\$10,000	3.64%
Subtotal	\$16,000	5.82%

VEHICLES

Maintenance Old & New	\$1,200	0.44%
Lease/Purchase New	\$5,000	1.82%
Fuel	\$4,200	1.53%
Subtotal	\$10,400	3.78%

Total Expenses	\$274,880	
Reserve	\$7,797	2.84%